



December 21, 2023

**MINUTES**  
Meeting No. 761

In-Person location, Virtual Zoom Meeting Video and Call-in information provided

Dan Montopoli called the meeting to order at 7:32 AM.

**ROLL CALL**

TCRA Members Present: Dan Montopoli, Andrew Kwon, Barb Commare, Ian Northrip, Azaria Azene and Ryan Dutli

TCRA Members Absent: Terri Scott, Amanda DeShazo, Lacey Barker, and Eric Frank

Housing Staff in Attendance: Felicia Medlen, Heidi Burbidge, Carrie Wickstrom, Tammi Garofalo, Holly Hodgson, Taylor Palmer Jenson, Megan Campbell, Jason Mejia, and Ronda VanderMeer

Guests in Attendance: Shari Hart

***THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:***

**AGENDA MODIFICATION**

**MOTION:** Ian Northrip moved to table Agenda item #3 – Loan approval recommendation for Campfire Coffee update to a meeting in January 2024. Barb Commare seconded the motion, which passed unanimously.

**PUBLIC COMMENT**

The TCRA received no written Public Comments.  
No speakers were present for Public Comment.

**CONSENT AGENDA**

1. TCRA Meeting Minutes for December 7, 2023
2. TCRA Check Register – November 2023

**MOTION:** Ryan Dutli moved to approve the Consent Agenda. Andrew Kwon seconded the motion, which passed unanimously.

**HOUSING**

3. CED NOFA Update – Jason Mejia

Staff updated the Board on the 2024 Community Development Block Grant (CDBG) funding round for the 2024-2025 Annual Action plan and provided information on the applications that were received.

***Informational only, no action required***

**FOR THE GOOD OF THE ORDER**

No Comments

**ABSENT MEMBERS**

**MOTION:** Ian Northrip moved to excuse Lacey Barker, Amanda DeShazo and Terri Scott. Barb Commare seconded the motion, which passed unanimously.

**ADJOURN**

The meeting adjourned at 7:54 AM.

Respectfully Submitted,

DocuSigned by:  
  
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Azaria Azene